YALSA Board of Directors Conference Call June 1, 2012

Topic: Board Responsibilities for Annual

Background: Information regarding board member responsibilities leading up to

and at the ALA Annual Conference is provided below.

Action Required: Information

Board To Do List Prior to Annual:

Activity	Date	Persons Responsible
Stay in regular communication with chairs to which you liaise and help them prepare for Annual, as needed	ongoing	Everyone
Provide feedback to the President on draft Board agenda	By June 4	Everyone
Assist with writing resolutions for outgoing Board members, as requested by the President, and submit them to Beth	By June 4	Everyone
Download and read all Annual Board documents	Between June 8 & 23	Everyone

Contact Letitia Smith or Ritchie Momon to sign up for a

• Meetings Board Members must attend:

Meeting	Day	Time	Location
Leadership	Sat.	8:00 – 10:00	Doubletree, Tuscany AB
Development			-
YALSA Group	Sat.	10:00 -	Doubletree, Tuscany AB
Work Session		noon	-
Board I	Sat.	2:30 to 5:30	Convention center 211A
Board II	Sun.	4:00 – 5:30	Convention center 211B
Board III	Mon.	1:30 – 3:30	Convention center 212B

• Events to attend as you're able:

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