

**Policy Statement**

In order to provide a safe and appropriate environment within the library that allows all customers to use library facilities to the fullest extent during regularly scheduled hours, the library

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required to leave the building, library program or approved  
event.

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## Code of Conduct Policy

8. Smoking is prohibited throughout the library's facilities. <sup>1</sup> Smoking is permitted on library grounds by anyone over the age of 18 so long as smoke does not enter the building.
9. Non-alcoholic beverages may be consumed in the library if they are in closed containers. Alcoholic beverages are prohibited in the library unless previously approved by the library board.
10. Customers may not utilize the library while under the influence of alcohol or drugs.
11. Customers shall not engage in any illegal activity while in the library building. Persons whose actions violate state or local law will be prosecuted.
12. Customers shall not interfere with the use of the library by other customers or with library employees' performance of their duties.
13. Customers shall not deface or mar library materials including books, magazines, newspapers, recordings or other items of the library collection. Nor shall they deface, mar or in any way destroy or damage library furnishings, walls, machines, or other library property.
14. Customers shall not enter the building without appropriate clothing including a shirt and shoes. Customers whose bodily hygiene is offensive so as to constitute a nuisance to other customers or library staff may be required to leave the building.
15. Customers shall not bring pets or animals into the library, other than service dogs.
16. Knives with blades longer than 3" and guard dogs are not allowed in the library or on library property. Individuals carrying guns must have a concealed weapons permit on their person.
17. Any materials removed from the library must be checked out on a valid library card or through other standard library procedures such as interlibrary loan.
18. Unauthorized use of the library's computer network or failure to comply with the library's *Internet Access and Use* policy may result in suspension of library privileges.
19. In cases of disruptive behavior customer identification including name, address and phone number, may be requested.

Approved: January 14, 2008

Rochester Hills Public Library Board of Trustees

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<sup>1</sup> Michigan Clean Air Act, P.A. 198 of 1986