

GODORT State and Local Documents Task Force  
Minutes  
2004 Midwinter Conference, San Diego, CA  
Saturday, January 10, 2004, 2:00-5:00 p.m.

Present: Barbara Miller (coordinator), James R. Jacobs, Jim Church, Karen Hogenboom (secretary), Kirsten Clark, Michael Smith, Mary Martin, Donal O'Sullivan, Timothy Skeers, Richard Yarnall, Kris Kasianovitz, Yvonne Wilson, Stephen Patrick, Patricia Finney, Sherry Mosley, Atifa Rawan, Michael Esman, Margaret Lane, Tanya Finchum, Marcy Allen, Anne Liebst, Randall Halverson, Andrew F. Johnson, Jian Anna Xiong

1. Coordinator Barbara Miller called the meeting to order. The agenda was approved, with the addition of a report from Mary Alice Baish of the American Association of Law Libraries. Minutes from the 2003 Midwinter and Annual conferences were approved.

2. Liaison Reports

A. The SLDTF representatives to the Cataloging Committee, Education Committee, GITCO, and Rare and Endangered Government Publications Committee should send a report to the coordinator after their committees meet.

B. Legislation Committee (Sherry Mosley): The committee is working on resolutions about ERIC and the principles of the depository program and access to government information. The committee would

project was discussed, and it was decided that the toolbox would be a useful tool for catalogers who need to catalog documents from states other than their own, and should contain contact information for help cataloging state documents as well as general information about each state's cataloging and classification systems. It was decided that the Committee of 8 should survey the states, asking the following questions:

- A. What classification system does the state use?
- B. What entity catalogs state documents (i.e. a department at the state library or a university library's government documents department).
- C. To which utility does this entity submit its cataloging records?
- D. Does the state have a GILS program?
- E. Does the state catalog documents in digital format?

#### 4. National Agricultural Library cooperative agreements with state agricultural cataloging agencies (Michael Esman)

The National Agricultural Library has been unable to follow up on the information about which entities in each state catalog agricultural extension and agricultural experiment station documents, but plans to contact each state before the 2004 Annual Conference to establish partnerships so that these documents can be added to AGRICOLA. Barbara Miller reported that the Committee of 8 survey of states to identify this information has been completed.

#### 5. Center for Research Libraries project on state documents (Pat Finney)

The CRL collection of state documents is being reviewed to establish meaningful order and enforce the scope agreed upon by GODORT and others. The states are being reviewed in alphabetical order. 37 states plus the District of Columbia and Puerto Rico are finished, and Pennsylvania is almost finished. The end product of the project will be a collection that is manageable, able to be fully cataloged, and able to accept deposits to fill in gaps once holdings are known. Pat Finney and Yvonne Wilson are working on a web page describing the project. CRL may be able to provide tours of the collection or host a reception at the 2005 Annual Conference.

#### 6. Book on local documents (Mary Martin)

Mary Martin has written a book on local documents, but does not have a publication date yet from Greenwood Press. Mary will be one of the speakers at the SLDTF summer program on local documents. Each chapter of the book discusses how local documents on a particular subject might be found, rather than giving a bibliography of documents on that subject. Chapters were written by volunteers from all over the country. Three introductory chapters discuss how local information is organized and general rules for accessing it.

#### 7. Possible 2005 program (Jim Church)

SLDTF approved a proposal for a program at the 2005 Annual Conference about the cataloging and preservation of digital government information. For the cataloging portion of the program, one speaker would talk about a shared cataloging project in California, and another about the PURL project at OCLC. Possible speakers for the preservation portion of the program would come from the California Digital Library, the Wayback Machine, and OCLC. Jim Church asked that task force members contact



12. Prue Adler from the Association of Research Libraries asked the GODORT Steering Committee for information about states that are digitizing their legacy collections. The Palmm Project in Florida was mentioned. ARL is specifically looking for standards for these projects. Anyone who knows of a project should contact Barbara Miller, who will forward the information to ARL.

13. The meeting adjourned at 4:50 p.m..