

# Bylaws Minutes 2009 MW

From GODORT

(Note: The official committee minutes are included in the compilation of Conference minutes. These are for informational purposes only.)

Bylaws and Organization Committee  
Crowne Plaza, Altitude Room  
January 23, 2009  
4-5:30

CONVENOR = Valerie Glenn

RECORDER = Aimee Quinn

PRESENT = Valerie Glenn, Barbara Miller, Aimee Quinn, Kevin Reynolds, John Stevenson (ex-officio)

ABSENT = none

GUESTS = none

REPORT = The Chair opened the meeting at 4:05 p.m. Aimee Quinn volunteered to take minutes. Minutes from the Annual Meeting were approved as corrected (motion, Barbara Miller; 2nd Kevin Reynolds).

The Chair reviewed the work done since the Annual Meeting in Anaheim:

1. The Publications Committee Chapter of the Policies and Procedures Manual (PPM) was updated to accurately reflect the Committee make-up (and to bring it in line with the Bylaws)
2. The Emerging Leader award has been a challenge for the PPM (to accurately reflect award, process, etc.), partly because ALA keeps changing the rules. It is now required that units sponsoring ELs provide funding for the sponsorship (minimum \$1K). VG will have more info on this following the Membership mtg and Steering II.

The Chair notified the Committee of some potentially forthcoming updates to the PPM:

- Membership Committee (replacing mention of new members' lunch w/that of happy hour)
- Task Forces - organizing GODORT update (VG will check with Strategic Planning Committee re: are they addressing this?)
- Possible conference committee updates

The Chair indicated that there are no proposed Bylaws changes at this time.

The Committee reviewed proposed PPM changes drafted between meetings. These include updates and corrections to the following chapters:

- Chapter 4: Immediate Past Chair
- Chapter 1A: Conferences, Scheduling

The Committee decided that mentioning GODORT once at the beginning of each chapter is sufficient to identify titles as being a part of GODORT (ie, GODORT Chair, Steering Committee, etc.). AQ volunteered to review PPM

chapters and the Bylaws for consistency re: the use of GODORT.

The committee briefly addressed the incorporation of the web archiving guidelines and the GODORT list guidelines into the PPM. It was decided that the Chair should ask Steering for guidance on the creation of a Communications chapter of the PPM.

The Committee discussed work to be done between the Midwinter Meeting and Annual Conference:

- Review for consistency: use of GODORT (AQ)
- Finish reviewing Chapter 1 (committee)
- Discuss Chapter on Steering Committee (committee)
- Review PPM responsibilities for GODORT Secretary

The meeting was adjourned at 5:35 p.m.

#### ACTIONITEMS:

1. Request Steering guidance on terminology used in PPM: web site vs. wiki vs. web presence (The committee prefers the term web presence)
2. Request Steering guidance on implementing GODORT@ala.org policies: timeframe for dissemination of information to Steering, GODORT list, and other discussion lists
3. Request Steering guidance/clarification on the addition of a chapter on Communications to the PPM (methods of communication would include the GODORT list, web site/wiki/etc.)

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