ALA GLBTRT Membership Meeting :
Document 1,Proposed Revisions of the GLBTRT Bylaws

* This document holds the proposed GLBT

- remind the membership and leadership of the Association as often as necessary that many librarians, archivists, other information specialists, and library users are gay, lesbian, bisexual, or transgendered people; support other minority groups working for adequate representation and equal opportunity within the Association;
- work with groups outside the Association interested in achieving equal rights for gay, lesbian, bisexual, and transgendered people;
- promote awareness of and develop funding sources outside of ALA, for the Gay, Lesbian, Bisexual, and Transgendered Round Table Stonewall Book Awards, and programs;
- provide opportunities for gay, lesbian, bisexual, and transgendered librarians, archivists, and other information specialists attending Association conferences to meet and socialize with one another; and
- and promote the Association's Library Bill of Rights and its Code of Ethics.

II. VOTING STATUS AND CANDIDACY FOR OFFICE

Voting Status

Members of the American Library Association Gay, Lesbian, Bisexual, and Transgendered Round Table are eligible to vote in Round Table elections. Any voting individual or other person or organization who wants to remain informed of the Round Table's activities may do so by subscribing to the Round Table newsletter or the Round Table listserv at sympa@ala.org

Candidates for Office

At the Membership Meeting during the Annual Conference, the Nominating Committee the names of qualified individuals who have stated an interest in running as candidates for vacant offices. will announce a slate of candidates for the next ballot. At that Membership Meeting, other individuals may also announce their candidacy for vacant offices. Nominated candidate names will be submitted to ALA for inclusion on the Spring Ballot. Newly elected officers will take office the last day of Annual Conference during which they were elected.

Qualifications

Candidates for elected offices must be members of the Association, must be members of the Gay, Lesbian, Bisexual, and Transgendered Round Table, and must agree to attend the Membership and Steering Committee meetings scheduled for the Annual Conferences and Midwinter Meetings during his/her term of office.

III. MEETINGS

The Round Table ~~shall~~ must conduct at least one Membership Meeting at the Annual

V. COMMITTEES

Ad hoc Committees shall be formed as necessary to conduct the business of the Round Table for projects of limited length. Formation of Ad hoc Committees will require a majority vote of the Steering Committee.

Duties of the Committee Chairs

The chair of any Round Table committee is responsible for:

- attending all Steering Committee and Membership meetings
- [illegible]

Current Standing Committees

External Relations Committee:

In addition to the activities listed above under "Duties of the committee chairs," the External Relations Committee, under the guidance of its Chair, is responsible for:

- publicizing the programs, activities and publications of the Round Table;
- ~~developing written materials to encourage Round Table membership;~~ *(MOVED TO MEMBERSHIP COMMITTEE DUTY)*
- ~~annually distributing information about the Round Table to library schools;~~ *(MOVED TO MEMBERSHIP COMMITTEE DUTY)*
- ~~taking attendance at all open Round Table meetings;~~ *(MOVED TO SECRETARY DUTY)*
- ~~assigning a greeter(s) to welcome all attendees to all Round Table Meetings;~~
- monitoring ALA units, affiliates, and external library organizations on issues that need the attention/participation of the Round Table (e.g. Council, Diversity Council, internet filtering, Family Friendly Libraries, etc.);
- preparing letters or resolutions for supportive and educational external communications to be approved and signed by the Round Table Co-Chairs.
- preparing press releases in a timely manner to announce the Book Awards; and
- working with outside organizations who would like to partner with the Round Table to share information and conduct programs.

Fundraising Committee:

In addition to the activities listed above under "Duties of the committee chairs," the Fundraising Committee, under the guidance of its Chair, is responsible for:

- organizing and overseeing the raising of funds from sources other than Round Table dues to support the Round Table activities;
- coordinating committee activities with the ALA Office of Development;
- monitoring funding opportunities from the private sector;
- monitoring grant programs for funding of specific Round Table projects; and
- coordinating with the Treasurer and Round Table Co-Chairs the receipt of donations to the Round Table, whether monetary, bequests, or in-kind;

Membership Committee:

In addition to the activities listed above under "Duties of the committee chairs," the Fundraising Committee, under the guidance of its Chair, is responsible for:

- x coordinating the staffing of the professional exhibit booth at Annual Conference and other ALA events;
- x
- x developing written materials to encourage Round Table membership; and *(FROM EXTERNAL RELATIONS COMMITTEE)*
- x distributing annually information about the Round Table to library schools *(FROM EXTERNAL RELATIONS COMMITTEE)*

Newsletter Committee:

In addition to the activities listed above under "Duties of the committee chairs," the Newsletter Committee, under the guidance of its Editor/Chair, is responsible for:

- x The purpose of the newsletter is to keep informing membership who cannot attend Association Conferences and Meetings informed of Round Table activities, decisions, and accomplishments;
- x compiling, producing, and distributing a newsletter four times each calendar year;
- x publishing a newsletter submission schedule coordinated with ALA parent office printing and mailing schedules;
- x announce proposed projects or publications and invite interested individuals to participate in working on these projects or publications;
- x review books and other materials of interest to members of the Round Table and collection development librarians;
- x report other news of interest to Round Table members; and
- x serve as a forum for the discussion of views among Round Table members about the Round Table's activities, priorities, and problems.
- ~~x handling, in accordance with principles agreed to by the Round Table or its Steering Committee, all requests for the lending or selling of the Round Table's newsletter mailing list;~~
- ~~x monitoring the newsletters produced by the gay/lesbian/bisexual caucuses of other professional organizations for news of interest to Round Table members; and~~
- ~~x mailing copies of each issue of the Round Table's newsletter to the editors of these publications and to other organizations interested in the Round Table's work.~~

The Steering Committee shall determine the cost of a subscription to the newsletter. The cost of the newsletter shall not exceed the income generated by subscriptions (and advertising revenues, if any); additional funds from the Round Table's regular budget used to pay expenses incurred in connection with producing and distributing the newsletter must be approved in advance by the Steering Committee.

Nominating Committee:

In addition to the activities listed above under "Duties of the committee chairs," the Nominating Committee, under the guidance of its Chair, is responsible for:

- preparing the slate of candidates for the GLBTRT annual election;
- soliciting the names of at least two candidates for each position to be filled;
- in selecting nominees for vacancies, the committee will consider geographical diversity, and representation from academic, public, school, and special libraries;
- soliciting input from GLBTRT membership concerning individuals they recommend as candidates for the offices to be filled;
- contacting those individuals to confirm their willingness to run for office if nominated, and to compile a pool of names of those willing to serve and the offices in which they are willing to serve;
- preparing the slate of candidates and presenting it at the Midwinter Meeting to the GLBTRT Steering Committee for approval;
- seeing that forms are delivered to all candidates; these forms will ask for distributing Candidate Acceptance forms to nominees to provide biographical information, a " Statement of Concern", and the candidate's signature to the ALA Nominating Committee;
- making sure all candidates are aware that the forms must be returned to the Nominating Committee before the designated deadline if they wish to be considered by the Committee; Candidate Acceptance forms are received in a timely manner;
- sending this candidate information on the GLBTRT candidates to the GLBTRT newsletter for publication;
- annually securing the names of at least two individuals willing to serve as ALA at large Councilors at large and, on behalf of GLBTRT, to recommend those persons to the ALA Nominating Committee; and
- including the ALA Council-at large candidates mentioned above in a candidates' forum at the Midwinter Meeting and submitting information about these candidates for publication in the GLBTRT newsletter

The Nominating Committee will adhere to all sections of the bylaws, especially Section II: Voting Status and Candidates for Office.

Program Planning Committee:

In addition to the activities listed above under "Duties of the Committee Chairs," the Program Planning Committee, under the guidance of its Chair, is responsible for:

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- x ~~for~~ assigning one person to coordinate ~~the logistics of these~~ program activities with the Round Table Steering Committee and with the Office of Conference Services of ALA;
- x keeping planning activities on the two-year planning cycle as per the ALA planning grid;
- x finding co-sponsors, when appropriate for the various Round Table programs;
- x ~~seeking out~~ monitoring programs of other ALA units which the Round Table ~~may~~ wish to sponsor; and
- x ~~attempting to create local arrangements~~ liaisons ~~with gay, lesbian, and bisexual libraries, librarians, and others living in the cities hosting the Annual Conference and Midwinter Meeting~~.

Stonewall Book Awards Committee:

In addition to the activities listed above under "Duties of the committee chairs," the Stonewall Book Awards Committee, under the guidance of its Chair, is responsible for:

- x annually designating award winning publications of particular importance and quality that promote or describe a subject of concern to lesbians, bisexuals, gay men and/or transgender individuals;
- x developing written procedures for selecting the winners of these awards that are consistent with the American Library Association guidelines for awards;
- x working closely with the Stonewall Book Awards Celebration Planning Committee ~~to ensure the event's success~~ to produce a successful event, and
- x ensuring that the committee completes its deliberations and communicates its decisions to ALA personnel in time for adequate publicity for the formal announcement of the award winner at the ~~Association's~~ Midwinter Meeting.
- x providing the External Relations Committee with information, so that Book Awards press releases can go out in a timely manner; and
- x sharing information regarding the publication of any books potentially ~~of~~ interest for GLBTQ youth with the Rainbow Project Committee.

Stonewall Book Awards Celebration Planning Committee:

In addition to the activities listed above under "Duties of the committee chairs," the Stonewall Book Awards Celebration Planning Committee, under the guidance of its Chair, is responsible for:

- x keeping planning activities on the two-year planning cycle as per the ALA planning grid;
- x working closely with the Stonewall Book Awards Committee Chair, and the Program Planning Committee Chair in the planning of the Annual GLBTRT Stonewall Book

Awards Celebration (so as to avoid conflicting and/or repetitive efforts, requests, and offerings);

- coordinating the members of that committee in the use of the celebration; and
- coordinating the celebration arrangements with the sponsoring hotel's catering staff.

Website Committee:

In addition to the activities listed above under "Duties of the committee chairs," the ~~Clearinghouse~~ Website Committee, under the guidance of its Chair, is responsible for:

- ~~identifying, obtaining, and distributing written materials related to collecting or cataloging gay, lesbian, transgender, or bi-~~

X. AMENDING THE BYLAWS

~~Any provision of these~~ The bylaws may be ~~changed~~ amended at the annual Membership Meeting ~~of the Round Table~~ by a majority of the voting members attending, ~~provided that the~~ The proposed amendments must have been announced at a previous Membership Meeting or have been published in an issue of ~~the Round Table~~ Newsletter and/or posted on ~~the Round Table~~ Website not less than thirty days before the annual Membership Meeting. Otherwise, proposed amendments will require at least three-fourths of the voting members attending ~~must approve a proposed change in the bylaws before the change can become effective~~ the annual Membership Meeting for approval.

Approved June 1998
Revised June 1999 and May 2002, with those changes formally adopted June 2002 at the Annual Membership Meeting
Changes to section IV adopted in the April 2007 election
Revised draft April 2009