

### **III.8 Timeline for Self-Study review and ERP Report**

See section II.1.3 for a timeline of the comprehensive review.

4 months before  
scheduled visit

- The Program Head submits a draft of the Self-Study to be reviewed by the OA Director and each ERP member.
  - The ERP Chair gathers panelists' input on the draft Self-Study.
  - The ERP Chair and the OA Director consult with the Program Head regarding the draft to ensure that the Self-Study addresses the *Standards* and contains sufficient information and evidence to conduct an effective review.
  - The ERP Chair initiates planning of assignments and scheduling for the site visit.
  - The ERP Chair and the Program Head beg
  - ERP members begin their review and analysis of the Self-Study;
  - The ERP Chair notifies the Program Head of any additional
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- documents or evidence needed for the review.
  - The ERP Chair and the Program Head consult on the agenda for the site visit.
  - The ERP Chair assigns responsibilities to all panel members.

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Site visit

3 weeks after site visit

- The ERP Chair sends a draft of the ERP Report to the

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At the next regularly scheduled COA meeting •