



## Preservation Statistics Survey - FY2015

Count what you do and show preservation counts!

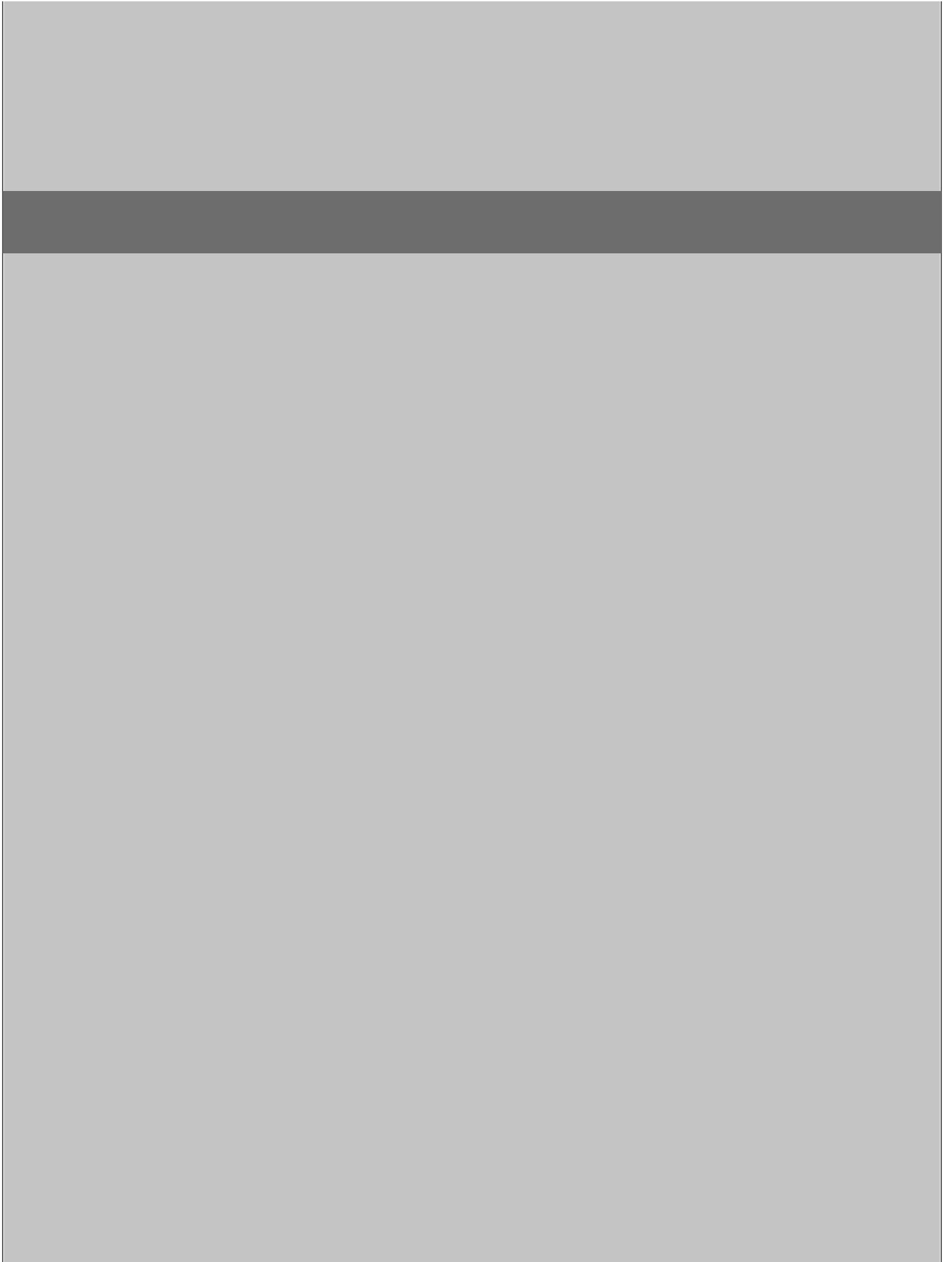
The Preservation Statistics Survey is an effort coordinated by the Preservation and Reformatting Section (PARS) of the American Library Association (ALA) and the Association of Library Collections and Technical Services (ALCTS)

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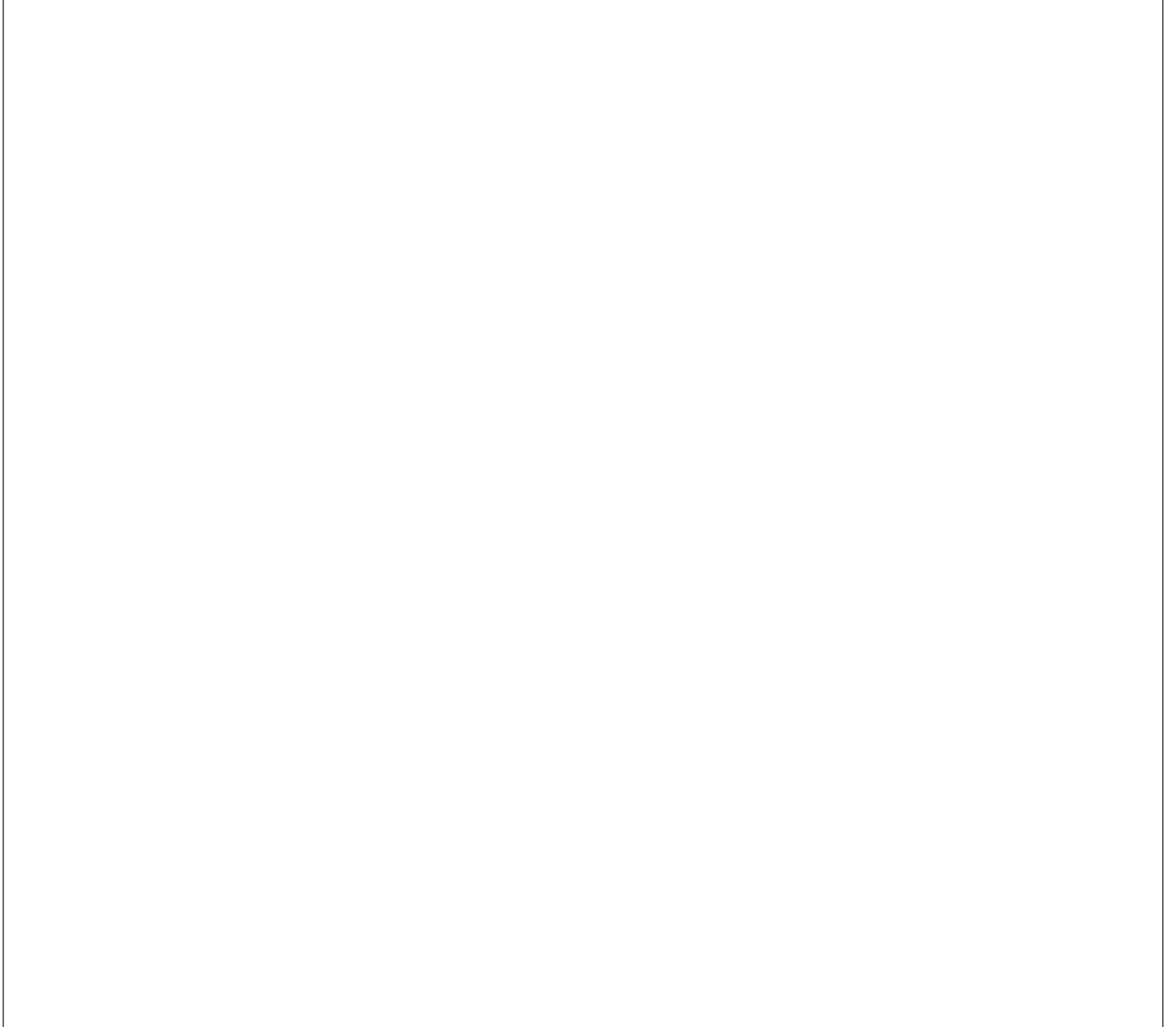


**In this section, you will be**

## 1: Conservation Treatment (Contract)

**Please respond to every question.**

**If the appropriate answer is zero or none, use 0 (i.e., this activity is conducted by your institution but was not conducted this year). If you don't know, don't track it, or don't do it, skip the question.**





## Preservation Statistics Survey - FY2015

### 1: Conservation Treatment (In-house)

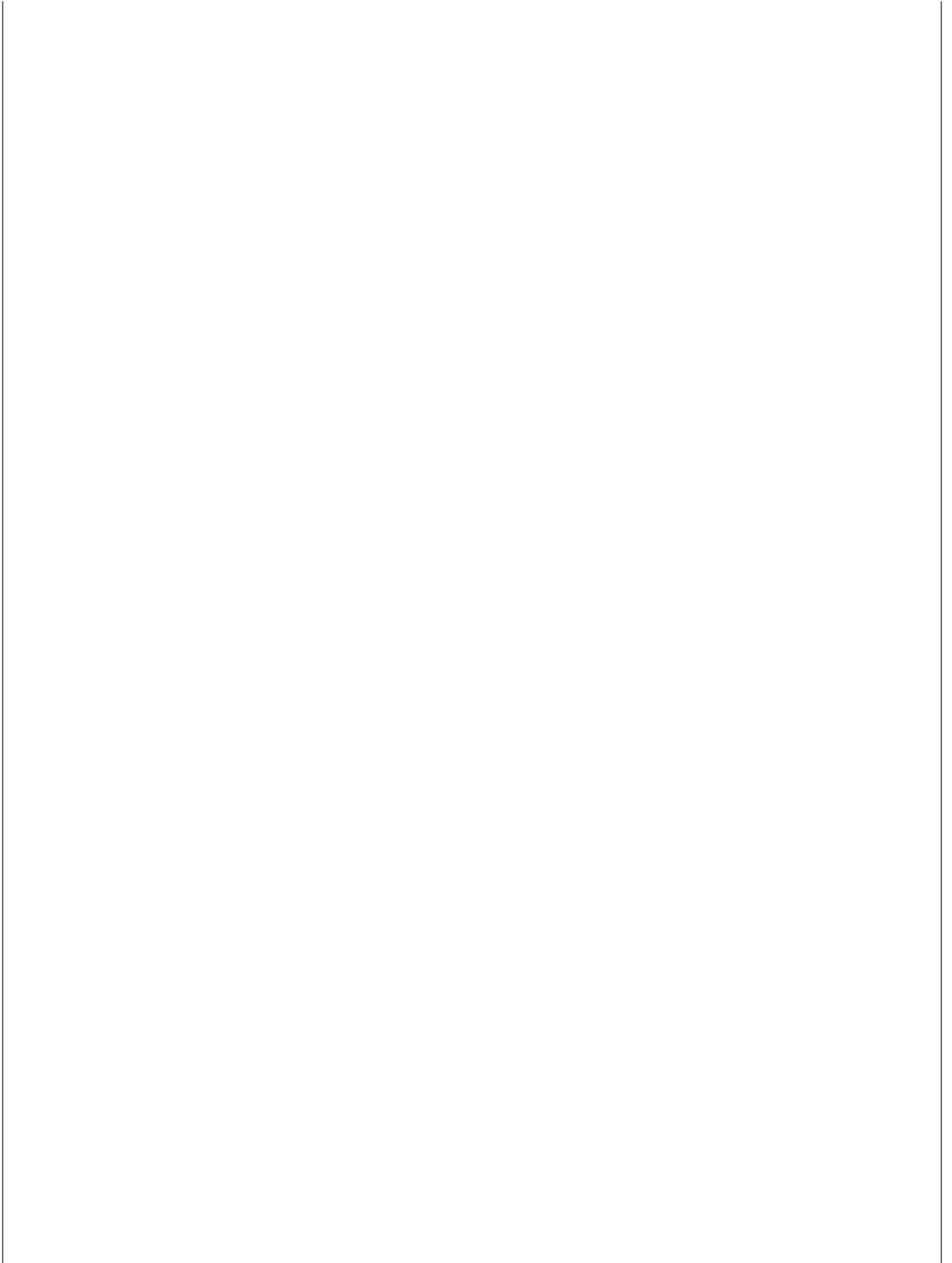
11. Does your institution track in-house conservation treatments by item format OR by format AND treatment time intervals?

- My institution does not have an in-house conservation treatment program (skip to Conservation Assessment, Digitization Prep, & Exhibition Prep)
- My institution tracks conservation treatments by item format, e.g., 55 bound volumes; 215 photographic materials, 15 paintings, etc.
- My institution tracks treatments by item format AND treatment time intervals, e.g., 25 bound books given Level I (less than 15 minutes) treatment; 95 photographic items given Level 3 (more than two hours) treatment.





Books a





17. Number of items given Level III (2+ hours)  
conservation treatment by in-house staff:

Books and Bound Volumes

Unbound Sheets

Photographic Materials

Moving Image Recordings

Sound Recordings

Art Objects

Historic and Ethnographic Objects

Other

Books and Bound Volumes

Unbound Sheets

Photographic Materials

19. Notes

Enter any notes related to the data entered in Section 1: Conservation Treatment.

**This section is optional. Digitization and exhibition are increasingly driving factors in prioritizing items or collections for conservation. In this section, you will be asked to detail the number of items conserved in preparation for digitization or exhibition in FY2015. If the data for these activities were included in the conservation treatment statistics you reported on previous pages -- that's ok.**

**Additionally, you will be asked how many items were assessed or surveyed in FY2015.**

**If the appropriate answer is zero or none, use 0 (i.e., this activity is conducted by your institution but was not conducted this year). If you don't know, don't track it, or don't do it, skip the question.**

Books and Bound  
Volumes

Unbound Sheets

Photographic Materials

Moving Image Recordings

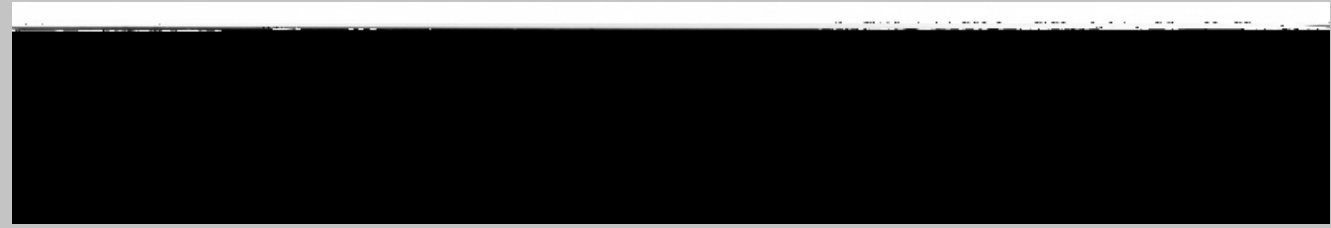
23. OPTIONAL: Notes

Enter any notes relate



**Please respond to every question.**

**If the appropriate answer is zero or none, use 0 (i.e., this activity is conducted by your institution but was not conducted this year). If you don't know, don't track it, or don't do it, skip the question.**



## Preservation Statistics Survey - FY2015

### 4. Reformatting and Digitization

**In this section, you will be asked to detail your institution's reformatting and digitization activities, including contract services, in FY2014.**

27. Does your institution outsource reformatting and/or digitization to contract vendors?

yes

no (skip to section 4: Reformatting and Digitization: In-house)

don't know (skip to section 4: Re

**Preservation Statistics Survey - FY2015**

**4. Reformatting and Digitization: Contract**

**In this section, you will be asked to detail reformatting and digitization activities outsourced to a contract vendor in FY2015.**

**Please respond to every question.**

**If the appropriate answer is zero or none, use 0 (i.e., this activity is conducted by your institution but was not conducted this year). If you don't know, don't track it, or don't do it, skip the question.**

28. How many of the following formats were microfilmed by a contract vendor in FY2015?

books / bound volumes

unbound sheets

photographic materials

other formats

total number of items microfilmed (sum of above entries or total if you do not track by format)

books / bound volumes

unbound sheets

photographic materials

microfilm

sound recording: analog disc or cylinder

sound recording: magnetic tape

sound recording: other

moving image: film

moving image: magnetic tape

moving image: other

total number of ite

a





#### 4. Reformatting and Digitization: In-house













**In this section, you will be asked to detail the activities of your digital preservation and digital asset management in FY2015. If your institution does have a digital preservation program, but it is outside of the preservation unit, you are encouraged to partner with that unit to respond to Section 5. If your institution does have a digital repository, but it is not defined as a digital preservation repository, you are also encouraged to answer questions in Section 5.**

**Please respond to every question.**

**If the appropriate answer is zero or none, use 0 (i.e., this activity is conducted by your institution but was not conducted this year). If you don't know, don't track it, or don't do it, skip the que**

43.

How much unique digital content (i.e., not including redundant/backup copies) is your institution currently managing? Please provide a numerical response in GB (gigabytes).

If necessary, use an onl

books



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