

Policy No: I-5

Subject: Role of *School Library Research* Editors

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Effective Date: 6/23/17

Revision Date(s):

Review Date(s):

Review Responsibility: AASL Board of Directors, *School Library Research* Editorial Board

Policy Statement:

The *School Library Research* Editor(s) are responsible for all content of the journal within the parameters of ALA and AASL policies.

Focus:

Primary: *School Library Research* Editorial Board, AASL Staff, AASL Board of Directors

Purpose:

To define roles and responsibilities of the *School Library Research* Editor(s).

Procedure:

1. The *School Library Research* Editorial Board chair is appointed by the AASL President-Elect for a two-year term. Editors will be appointed in alternate years for staggered terms. Prior *School Library Research* Editorial Board experience is required. Position is limited to four consecutive years. May resume editor position after one year off *School Library Research* Editorial Board.
2. Committee members should consist of eleven (11) members, appointed by the AASL President-Elect for two-year terms. Position is limited to two consecutive terms.

Authority

1. The *School Library Research* Editors' authority is given by the AASL Board of Directors with direct supervision of content by the AASL Executive Director.

School Library Research Editor(s) will:

1. Solicit and receive manuscripts from the field and determine their viability for referee review.
2. Determine the appropriate editorial board member(s) or outside reviewer(s) to blind review the article to determine application and quality for publication consideration.
3. Make final determination of manuscript acceptance for publication.
4. Forward all content on to the AASL Editor for management of copyediting, layout, and final publication.