

Policy No: H5

Subject: State Leadership Visits

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Effective Date: 6/23/17

Revision Date(s): 6/29/20

Review Date(s):

Review Responsibility: AASL Board of Directors, AASL Chapters

#### Policy Statement:

The AASL President, President-Elect, and Immediate Past President will visit states on a rotating basis as outlined in this policy.

#### Focus:

Primary: AASL Chapters

Secondary: AASL Board of Directors, AASL Members

#### Definitions:

AASL Chapter: As defined in policy H-1 and in good standing at the time of the presidential representative visit.

Presidential representative: AASL President, President-elect, and Immediate Past President

Non-scheduled AASL Chapter visit: When an AASL Chapter requests the presence of a seated presidential representative during a year in which their state is not scheduled for a visit.

#### Purpose:

To define the process of state visits by officially designated AASL representatives to AASL Chapters.

#### Procedure:

1. Any person traveling on a state visit must complete the state visit report form prior to receiving reimbursement.
2. Reports will be reviewed by the board on a monthly basis.
3. Any person traveling on association business should communicate during the visit via social media using appropriate AASL tags.

#### Presidential Leadership

1. An AASL Chapter must be in good standing and actively affiliated in order to receive a visit.
2. States will be visited on a rotational basis following these guidelines:
  - a. The AASL President will visit a minimum of four but not more than five states.
    - 2.a.i. If the state in which the current AASL President resides is scheduled for a visit that state will be rotated into the next year's presidential visits.
  - b. The AASL President Elect and the AASL Immediate Past President will each visit a maximum of three states.
  - c. If a scheduling conflict prevents a visit, the state visit will be moved to the next year.
    - 2.c.i. The state's line in the rotation will not be interrupted due to this conflict (i.e., the state's next visit will not be pushed out one year).
3. The following procedure will be followed to coordinate the state visits:
  - a. AASL staff will contact the scheduled states approximately one year prior to the year of the visit.

- b. The AASL Chapter will confirm with AASL when a final date and location has been set for the event.
- c. Of the states to be visited by the President-Elect and Immediate Past President, the Immediate Past President will choose two state visits, leaving the remainder to three for the President-Elect.
- d. The AASL presidential representative will work with staff to finalize travel arrangements.
- e. Travel expenses will be reimbursed based on policy D-4.





28-29	North Dakota Indiana Maryland Ohio	Florida Kentucky Arizona Wyoming
29-30	Alaska Kansas Montana Maine	Rhode Island Minnesota Tennessee Oregon West Virginia
30-31	Iowa New York Washington Alabama	California Arkansas Delaware