

- iii. Promote School Library Month and other AASL events to chapter members.
 - iv. Have a regular communication channel for chapter activities.
 - v. Provide a number of continuing education opportunities to meet the needs within the chapter membership and to build the school librarian professional community.
 - vi. Develop leadership through chapter governance and volunteer opportunities.
 - vii. Include a percentage of AASL members.
 - viii. Provide evidence about promoting ALA/AASL election participation.
 - ix. Provide evidence an AASL Chapter representative attended the AASL Virtual Membership Meeting.
3. Guidelines for Award Application Completion:
- a. An award application must be filled out completely and include the following documents:
 - i. A report of the chapter governance activities
 - ii. A copy of the annual summary report of continuing education hours

- d. The recipient will be sent a congratulatory letter from the awards committee chair and AASL President.
- e. All applicants that were not successful in receiving the award will be sent a notification letter from the awards committee chair and AASL President.