School Library Research (SLR) Submission Guide

Thank you for your interest in writing for *School Library Research*. Original research-based manuscripts are invited. Submit only manuscripts that have not been submitted or accepted

- Manuscript Policy
- Review Process
- Definitions of Acceptable Manuscript Content
-

A manuscript is published after it meets the extensive review criteria. All published manuscripts are open to continued review from readers from the scholarly community and practicing educators.

Compiled on an annual basis, *SLR* strives to provide researchers with access to concepts and ideas that will enhance school library programs.

Definitions of Acceptable Manuscript Content

Research Reports
As a substantial report of a research project, the manuscript contains adequate discussion of the research questions, demonstrates application of appropriate methodology, includes review of and reference to supporting research literature, and clearly states conclusions.

The report is original and adds significant information to the field.

Data are reported in clear tables, graphs, and/or charts when necessary.

Conceptual Essays
The manuscript is a

Material covered under either agreement will be submitted to third-party database aggregators according to agreements of which ALA is a party.

Authors are free to sign whichever agreement best suits their purposes. Fill out the form onscreen, print it, sign it, and mail or fax the printout to the SLR staff liaison (or e-mail a scan of the signed agreement).

Meg Featheringham
SLR Staff Liaison
American Association of School Librarians
50 E. Huron St.
Chicago, IL 60611-2795
Phone: (312) 280-1396

Additional information about copyright policies is available from the **ALA Publishing Website**.

Submission Process

You may submit your research paper through the **online submission form**. All manuscripts received will be acknowledged by the editors. When the manuscript is added to the electronic journal, the editorial board acceptance date is included. The manuscript continues to be subject to review and comment from readers and such comments may be compiled by the editor and posted with the manuscript over time.

Submission Format

- Double space the entire manuscript including references.
- Manuscripts average 15–30, double-spaced pages in twelve-point type with one-inch margins.
- Number each page.
- Write a 100–200-word abstract for the manuscript.
- The printed form of the manuscript should be as follows:
  - Front page with title, author, and author's contact info (address, e-mail address, and phone number); the front page is detached for the review process.
  - Second page should contain the title and the beginning of the abstract.
  - The manuscript should follow with "Works Cited" and tables given at the end.
- Preferred file formats are DOCX, DOC, and RTF.

Style Guide

Resources to Consult

Choose terms that reflect the official references of the American Association of School Librarians (AASL). The terms "school library" and "school librarian" should be used. Avoid sexist language.

Consult the **Merriam Webster's Collegiate Dictionary, 11th ed.** for spelling and usage.

Consult the **Chicago Manual of Style, 17th ed.** (Chicago: University of Chicago Pr., 2017) for capitalization, abbreviations, bibliographic style, and design of tables.

Citations

(Author Date) System:
For greater detail on the author-date system, consult the Chicago Manual of Style, 17th ed., Chapter 15.

- In this system, author's names and dates of publication are given in the text, usually in parentheses, and keyed to a list of works cited, which is placed at the end of the article. Within the text, the basic reference in the author-date system consists of the last name of an author and year of publication of the work, with no punctuation between them: (Smith 1989). When a specific page number is cited, page numbers follow the date, preceded by a comma: (O'Toole 1980, 27) or (Mathews 1987, 131–33).
- The term "author" refers to the name under which the work is alphabetized in the list of works cited; thus it may refer to an editor, compiler, or organization instead of an individual author or group of authors. Note, however, that "ed." or "comp." is not given in the in-text reference.
- The author's name may be incorporated in the text: "Laura Smith (1989) observed that this process was irrefutable."
- For more than three authors, use the name of the first followed by "et al."
- Separate multiple references with semicolons: (Howard 1987; Howard and Fine 1984; DaRita 1972)
- A list of references should follow the style illustrated in fig. 15.1 in the 17th ed. of *Chicago Manual of Style*. Examples are given below:
  - Alexander, Roger. D. 1974. "The Evolution of Social Behavior." *Annual Review of Ecology, Evolu3(d)-14.:y /LBo3l71-4n*